



EMERSONS GREEN

TOWN COUNCIL

Minutes of a Meeting of Full Council

8th November 2018, Council Chamber, Emersons Green Town Council

Present: Councillors: R Nichols (Chairman), J Adams, S Al-Hassan, S Budd, C Hunt, R Hunt, C Johnson, U Shepherd, D Somers, P Todd, C-A Wilkins, & I Wiltshire

Attendees: Mrs C Davidson (Town Clerk)

The Chairman welcomed all to the meeting.

513. Apologies

Apologies were received from Cllrs S Hill, P Morgan and B Wiltshire. Cllr T Cannard was absent.

514. Declarations of Interest under the Localism Act 2011

No interests were declared at this time.

515. Public Participation

There were no members of the public present.

516. To Approve Minutes of Full Council Meeting of 11th October 2018

It was **Resolved** that the minutes are approved and signed by the Chairman as an accurate record of the meeting of 11th October 2018.

517. Outstanding Items from These Minutes

The Clerk advised that the transfer forms have been signed and lodged in relation to the land outside of the Resound Centre. The approved grants have been paid. Streetcare has been contacted about humps in the road on the traffic calming area by Mangotsfield School. Other actions appear on this agenda.

518. Correspondence and Actions Required

The Clerk reported that there was no correspondence which required Full Council consideration.

Members noted that most circulatory emails are forwarded to Councillors as and when they come into the office rather than waiting to report on them at meetings.

519. Committee Appointments.

Cllr Wilkins requested that she be re-appointed to the Planning Committee now that her work schedule allows it. It was **Resolved** the Cllr Wilkins is appointed to the Planning Committee.

Cllr Shepherd expressed an interest in joining the Finance Committee which meets on the fourth Thursday of each month. It was **Resolved** that Cllr Shepherd is appointed to the Finance Committee.

520. South Gloucestershire Council – Budget Consultation

It was noted that the full consultation email had been circulated to members on 15th October.

Considerable discussion was had about this matter and although it was acknowledged that proposed cuts are undesirable they do have to be made therefore a blanket objection to proposals would not be appropriate.

It was **Resolved** that members examine the consultation documents in detail and bring proposals for a response to the next meeting.

**Action: Cllrs to examine consultation documents
Clerk to include this item on the next Agenda**

521. Risk Assessment

It was noted that Risk Assessment documents were circulated to all members by the Administration Assistant in advance of the meeting.

The Clerk reported that the main areas for which we have responsibility for trees have been inspected but that there are still smaller areas where no assessments have taken place to date.

It was **Resolved** that quotes are obtained for a tree assessment covering all trees as a matter of urgency and brought back to the next Full Council meeting for a decision.

It was **Resolved** that the Risk Assessment be approved with the actions being noted.

**Action: Clerk to arrange for quotes to be obtained
Clerk to include on next Agenda**

522 Youth Project

The Clerk advised members that youth workers have asked the users for name suggestions for the youth service. The name of Youth Works has been suggested by several users and members are asked if they are happy for this name to be used and a logo be created for the service. It was **Resolved** that the name Youth Works is approved and that an appropriate logo be designed at no cost.

The leader has asked if it is possible to have a film evening in the Council Chamber on 3rd December. It was **Resolved** that the Chamber be used for a film evening as request.

Action: Clerk to liaise with Youth Leader

523. Community Project

Due to the nature of the discussion this was moved to a Confidential Item as the discussion involves contract negotiations which are not in the public domain at the current time.

Confidential minutes are reported separately.

524. Events Committee

Cllr S Budd informed members a meeting of the committee had been held in advance of this meeting a report was made as follows:

- The Twin Wave workshop held at the Lyde Green Community Hall over half term was very successful and the Committee will consider a similar event next year.
- The WWI Centenary event takes place this Sunday at 18.30 at Pomphrey Hill. Councillors are encouraged to attend to help with marshalling and will meet at 17.30 outside the Pavillion.
- The Christmas event takes place on 15th December and volunteers are required to held up, it will be the same format as last year with setting up starting at 14.00. Discussion was had about the café and it was noted that the admin assistant has made enquiries in relation to the opening of this for the event along with the use of Eventbrite for ticketing.

525. Planning Committee

Cllr R Hunt reported that the Committee has met twice since the last Full Council meeting and considered the following matters:

- Graham House (location of the old Avenue Café) has applied for the top floor of the building to be residential. EGTC objected to this on the basis there was no allocated parking for residents.
- An application for 88 houses next to White House Farm has been submitted but this is not part of the Lyde Green masterplan. EGTC has objected on the basis that it involves the demolition of some listed buildings Cllr C Hunt advised that due to the fact the application includes the demolition of listed buildings it will go to Committee.

526. Finance Committee

Cllr Todd reported that he was unable to attend as he was working but that the Clerk had given him a resume as follows:

- The Clerk is working on a firm budget for 2019/20 and this will be taken to the next Committee meeting for approval and brought to the December Full Council meeting for ratification.
- Consideration has been given to employing a Maintenance person and this is ongoing
- A grant for works to Lyde Green Common had been considered and a meeting has been set up to investigate appropriate works further.

The Clerk advised that there had been a discrepancy in the calculation of last years total spend which has led to an over estimation of unallocated income. The Clerk is currently interigating the software to ensure this has not been repeated and will report fully at the next committee meeting.

Discussion was had about the fire at the Blackhorse changing rooms and the possibility of financial assistance. The Chairman advised he has been liaising with the Club but an insurance claim is now being sought.

527. Open Spaces Committee

Cllr Somers advised the Committee met last Tuesday and reported as follows:

- The allotments evening was very successful, thanks to all who attended
- An allotments committee will be set up as a link between holders and EGTC
- S106 money is available and this might be used to provide a space for non-compostible waste
- Lengthy discussion was had about tree maintenance in light of a recent court case and it is recognised that the introduction of formal tree inspections last year was the right course of action to take
- Jay Millers Circus has applied to use the Common once again, it has asked to have 2 shows on Easter Sunday but the Committee has refused this
- The Pigeon Release agreement has been renewed for another year
- Members are going to look at the trees in Green Lane and make a priority list for the works

528. Items to Report

The Chairman asked members if they want to have the next meeting slightly earlier and go for a Christmas Meal afterwards. Members agreed that the next meeting be brought forward to 18.30 and that the Chairman book the Beefeater (if available) for afterwards.

Cllr Somers reported that there is a 30mph area of the Ring Road which is near a bus stop but cannot be enforced as it is too dangerous for the Police to park.

Cllr Shepherd asked where enquires should be directed in relation to school admissions; Lyde Green developers are giving misinformation about registering for schools. Residents should contact SGC school admissions.

Cllr Budd advised that at 14.00 on Saturday 10th November St James Church will be having a Choir singing songs from WWI. At 12.30 on the 11th there will be a Remembrance Service at the Mangotsfield War Memorial.

Cllr R Hunt advised that she has started a petition in relation to traffic calming on Willowherb Road as current measures are not working. Discussion was had about speeding within Lyde Green.

Cllr C Hunt advised the Mark Pullin (SGC Officer) has offered to meet with residents in relation to a petition submitted following the dance festival at Cleve RFC.

Action: RN to book a meal following next FC Meeting

The Chairman closed the meeting at 20.45