



EMERSONS GREEN  
TOWN COUNCIL

**Minutes of a Meeting of the Finance Committee  
25<sup>th</sup> October 2018**

**Present:** Councillors, S Budd, S Hill, C Johnson, R Nichols & B Wiltshire

**Clerk:** Cate Davidson

Members noted the evacuation procedures.

**341 Apologies**

Apologies were received from Councillors Adams & Todd. In the absence of Cllr Todd Cllr Nichols chaired the meeting.

**342 Declarations of Interest under the Localism Act 2011**

Cllr R Nichols declared an interest in the Chairman's Allowance and Cllr S Budd declared an interest in the Scouts Grant award, both of which are considered at item 6.

**343 To approve Minutes of meeting of 27<sup>th</sup> September 2018**

It was **Resolved** that the minutes are approved and signed as an accurate record of the meeting on 27<sup>th</sup> September 2018.

**344 Payments**

Members received the schedule of payments which was considered and it was **Resolved** that the payments are approved.

**345 Bank Statements & Reconciliations to 30<sup>th</sup> September 2018**

Members viewed the Banks Statements alongside the Bank Reconciliation and it was **Resolved** that they are accurate and approved for signing by the Chairman.

**346 Precept & Budget 2019/20**

Cllr Budd declared an interest as a member of the Scouting group which has been awarded a 2 year grant.

The Clerk reported that she is currently going through last year's annual expenditure alongside the current spend. A problem with some income having been recorded against an expenditure line has led to a misunderstanding of the spend and before a revised budget is presented to members she wants to fully understand how this has affected previous reports.

Discussion was had about this matter and it was noted that leaving the precept at the current level will continue to leave a surplus that can be used for grants but the grants budget may not be as large as previously thought.

Cllrs advised the Clerk there is some Section 106 funding due for Dibden Lane allotments from the Cotswold Home development; the Clerk is to clarify this.

Discussion was had about the annual Remembrance Event that takes place in Mangotsfield and the funding of this event although it is outside of the Parish. It was suggested that the organising group submits a grant application which will be considered as appropriate.

It was **Resolved** that the Clerk is to prepare a revised budget having interigated the RBS system fully and bring it to the next meeting for consideration.

**Actions: Clerk to clarify S106 Funding  
Clerk to prepare revised budget for November meeting**

**347 Maintenance Services**

Members received a proposal that the Council employs a person to fulfil the regular maintenance works around the town. The Chairman advised that he does see the logic in this but does not feel the Council has enough work to warrant employing someone to undertake the work.

Discussion was had about what work the Council does have and about hiring someone on a self-employed basis. The Clerk was asked to gather a list of work that could be done and ask the Open Spaces Committee for input. This item is to be included on next months agenda.

**Action: Clerk to gather list of works  
To include item on next agenda**

**348 Grants**

The Clerk informed members that the Commons Officer has been working with Friends of Lyde Green Common to try and resolved use of the common by scrambling bikes. A proposal has been put forward to move the bund at a cost of £5,738.95. Members looked at the plans and were concerned that the moving of the bund would not resolve the problem. The Clerk was asked to arrange a meeting with relevant parties to consider the matter further.

**Action: Clerk to arrange a meeting**

**349 Items to report**

Members were reminded that the Remembrance Beacon event would take place at Pomphrey Hill on 11<sup>th</sup> November at 18.30.

**350 Date of next meeting – 29<sup>th</sup> November 2018, 19.00 Council Chamber, Emersons Green Town Council Offices**

The Chairman closed the meeting at 20.25