



## EMERSONS GREEN


### TOWN COUNCIL

Westerleigh Road, Emersons Green, South Gloucestershire, BS16 7AN  
Clerk: Cate Davidson Tel: 0117 3026989

6<sup>th</sup> June 2019

Dear Councillor

Be pleased to take notice that the **Full Council Meeting** of Emersons Green Town Council will be held in **The Council Chamber of Emersons Green Town Council on Thursday 13<sup>th</sup> June at 19.00**. All Members of the Council are hereby **summoned** to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.



Cate Davidson, Town Clerk

To: All Members of Emersons Green Town Council

### AGENDA

Members are reminded that Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety, Human Rights and the need to conserve biodiversity.

**Evacuation procedure – Leave via the Emergency Exit within the Council Chamber or out of the Main Entrance and convene in the Town Council Parking Spaces within the Car Park.**

- 021 Apologies**
- 022 Declarations of Interest under the Localism Act 2011**
- 023 Public participation (not to exceed 5 minutes)**
- 024 Co-option of One Councillor to Pomphrey Ward of Emersons Green Town Council**
  - To receive two applications for the vacancy – as circulated with this agenda along with the Co-option notice
  - To receive presentations from applicants (up to 3 minutes per applicant)
  - To receive nominations for vacancy
  - To vote on the Co-option by secret ballot and receive results of the ballot
  - To invite the new Councillor to sign the Declaration of Acceptance of Office and join the meeting
- 025 To approve the Minutes of the Full Council Meeting held on 20<sup>th</sup> May 2019**
- 026 Outstanding Items from these Minutes**

- 027 Correspondence**
- To receive and respond to correspondence as per the schedule (to be circulated at the meeting)
- 028 Police - Representation**
- To receive verbal reports from Police Representatives in relation to Anti Social Behaviour (ASB) and speeding as requested at a previous meeting
- 029 Lyde Green Neighbourhood Watch**
- To receive and consider an email and ASB Report from group (attached)
  - To respond to comments made in the email
- 030 Annual Governance & Accountability Return 2018/19 – Annual Governance Statement**
- To receive the AGAR and consider and respond to the statements on Page 4 – Annual Governance Statement 2019/19 (attached)
- 031 Annual Governance & Accountability Return 2018/19 – Accounting Statements**
- To receive the AGAR and consider and approve the Accounting Statement on page 5 (attached)
- 032 Standing Orders**
- To receive and consider the revised Standing Orders as circulated on 3<sup>rd</sup> June in line with NALC Model Standing Orders
  - To approve the revised Standing Orders for implementation from 14<sup>th</sup> June 2019
- 033 Community Infrastructure Levy Funding (CIL)**
- To note that this Town Council has received CIL funding of £9,527.78 from development in 2017/18
  - To consider the allocation of CIL Funds (on the basis of: Provision, improvement, replacement, operation or maintenance of infrastructure; or anything else that is concerned with addressing the demands that development places on it)
- 034 Consultation to include Highways Maintenance within the CIL regulation 123 List**
- To respond to the consultation in relation to adding Highways Maintenance to the Regulation 123 List enabling SGC to use CIL funds for such work (this will not affect the T & PC allocation of CIL funds) (Report attached)
- 035 Grant Applications**
- To consider the following application as recommended by the Finance Committee:
    - Above & Beyond - £214 to purchase 2 chairs for the Chemotherapy Day Unit in the Bristol Haematology and Oncology Hospital
- 036 Community Project**
- To be advised of any progress in relation to:
    - Youth Library – Report following meeting with SGC Officers
    - Lease on Skatepark & Adjoining land – Awaiting response in relation to footpath discussions
- 037 Items from Members to Report**
- 038 Next Meeting:** 11<sup>th</sup> July 2019 at 19.00 in the Council Chamber of Emersons Green Town Council