



**EMERSONS GREEN**  
TOWN COUNCIL

Westerleigh Road, Emersons Green, South Gloucestershire, BS16 7AN  
Clerk: Kath MacConnachie Tel: 0117 3026989

4 September 2020

Dear Councillor

Be pleased to take notice that the **Full Council Meeting** of Emersons Green Town Council will be held by Skype (<https://join.skype.com/L40FV4BEFEn3>) on **Thursday 10 September at 19:00**. All Members of the Council are hereby **summoned** to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.

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Kath MacConnachie, Town Clerk

To: All Members of Emersons Green Town Council

**A G E N D A**

Members are reminded that Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety, Human Rights and the need to conserve biodiversity.

**Evacuation procedure – Leave via the Emergency Exit within the Council Chamber or out of the Main Entrance and convene in the Town Council Parking Spaces within the Car Park.**

- 1. Apologies**
  - Received in advance from Cllr Johnson
- 2. Declarations of Interest under the Localism Act 2011**
- 3. Public participation (not to exceed 5 minutes per person)**
- 4. To approve the minutes of the Full Council Meeting held on 9 July 2020**
- 5. Outstanding items from these minutes**
- 6. Correspondence**
  - As per the circulated list and attachments
- 7. Annual Plan 2021/22**
  - To consider creation of EGTC Annual Plan for 2021/22
  - Discussion around Neighbourhood Planning
- 8. The Voice publication**
  - To consider and agree regular feature in the Emersons Green and Downend Voice publications

**9. Cycling and Walking Steering Group proposal**

- To consider the proposal from Oldland Parish Council to set up a joint initiative Steering Group

**10. Covid-19 – office arrangements**

**11. Youth Hub progress update and next steps**

**12. Finance Committee update**

- To receive a verbal report from the Chairman

**13. Planning Committee update**

- To receive a verbal report from the Chairman

**14. Open Spaces Committee update**

- To receive a verbal report from the Chairman

**15. Frequency of Open Space Committee meetings**

**16. Items from members to report**

**17. Next Meeting**

19:00 on 8 October 2020 to be held by Skype

*Cllrs Palmer, J Hunt and Bassett requested to stay online post meeting to agree date for Youth Council/Committee arrangements meeting*