



EMERSONS GREEN
TOWN COUNCIL

Minutes of a Meeting of the Finance Committee

30 July 2020

Held via Skype due to COVID-19 restrictions

Present: Councillors S Budd, R Nichols, J Hunt, D Somers, C Johnson, S Hill and Al Hassan

Attendees: Kath MacConnachie (Town Clerk)

104. Councillor Nichols was not present for the beginning of the meeting. It was **Resolved** that Councillor Budd would take the place of Chairman for the meeting.

105. **Apologies**

There were no apologies for absence.

106. **Declarations of interest under the Localism Act 2011**

Councillor Al Hassan declared an interested in terms of agenda item 5, regarding the Lyde Green Community Association grant application.

107. **Minutes of 25 June 2020**

It was **Resolved** that the minutes of 25 June 2020 were an accurate record of the meeting.

108. **Bank Statements & Bank Reconciliations**

Councillor Nichols had not yet visited the office to check the bank statements and reconciliations. Councillor Somers said that he would be happy to do this also.

Action: Councillor Somers

109. **Grants**

Councillor Nichols joined the meeting during this agenda item.

The meeting considered the grant application from Blackhorse Sports & Community Association to the value of £5000. It was **Resolved** to award the grant. There was one abstention.

The meeting considered the grant application from Lyde Green Community Association, to the value of £8000 for 6 months. There was some concern expressed around the funding of routine revenue items.

It was **Resolved** to award a grant of £3000 for the development of the Lyde Green Community Association website and the community noticeboard. There were two abstentions, including Councillor Al Hassan.

110. Skype subscription

The payment of £2.40 made in July for the Skype subscription was noted. It was **Resolved** to continue the Skype subscription to enable councillors and members of the public to join Skype meetings by telephone as required. The cost was £2.40 per month for up to 100 minutes using a landline or mobile, but would be increased ad hoc if required.

Action: Clerk

111. Emersons Green Youth Hub project

The Clerk gave an update on plans and timescales, following some delay due to Covid-19.

It was **Resolved** for the Clerk to procure legal advice on the draft building and operating agreement supplied by South Gloucestershire Council.

Action: Clerk

112. Payments

The meeting considered the schedule of payments for July 2020 which was circulated in advance of the meeting.

Covid-19 Supplier Relief payments: These were noted for July 2020. These consisted now of just Youth In Sodbury and Emersons Green Village Hall, both in relation to the Youth Work provision.

It was **Resolved** that the payments be approved and authorised for payment by the Chairman and Clerk, as per the circulated schedule, and that the payment of the two grants be added to the schedule.

Action: Clerk

It was **Resolved** to delegate authorisation of August payments to the Town Clerk and Responsible Finance Officer and the Chairman of the Finance Committee, or Councillor Budd if the Chairman of the Finance Committee were unavailable.

Action: Clerk

113. Quarterly Budget Report

The quarterly budget report for Q1 2020/21, which had been circulated in advance, was noted. There were no queries.

114. Items to report from members

Councillor Johnson noted that she had attended the NALC climate action online event. She suggested that the Town Council may wish to consider prioritising suppliers who promote sustainable energy provision in the future to set a good example. This was noted to be a good idea.

115. Date of next meeting: Thursday 24 September 2020, 19.00, by Skype