



**EMERSONS GREEN**  
TOWN COUNCIL

Westerleigh Road, Emersons Green, South Gloucestershire, BS16 7AN

Clerk: Kath MacConnachie

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20 November 2020

To Councillors: R Nichols (Chairman), S Al-Hassan, S Budd, S Hill, J Hunt, C Johnson, D Somers & P Todd

Be pleased to take notice that a meeting of the **Finance Committee** of Emersons Green Town Council will be held **by Skype on Thursday 26 November 7.00pm**. Committee members are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.

Kath MacConnachie, Town Clerk

**A G E N D A**

**Join Zoom Meeting**

<https://zoom.us/j/92596934024>

Meeting ID: 925 9693 4024

Dial by your location:

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*This meeting will be recorded.*

*If joining with a mobile device, please ensure you have downloaded the Zoom app in advance.*

*Members are reminded that Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety, Human Rights and the need to conserve biodiversity.*

1. **Apologies for absence**
2. **Declaration of Interests under the Localism Act 2011**
3. **To approve minutes of 29 October 2020 meeting**
4. **Outstanding items from these minutes**
5. **Bank Statements & Bank Reconciliations**
6. **Grant application**
  - Sight Support West of England (£400)
7. **Correspondence from Blackhorse Sports & CA and Mangotsfield FC regarding match funding**

8. **Selection of gas and electricity provider for Town Council office**
9. **Annual Data Protection fee**
  - Direct debit for renewal of £35
10. **Direct Debit setup approval for Nebula IT payments**
11. **Payments**
  - To authorise November payments as per the circulated schedule.
12. **Completion of the external audit review for the year ended 31 March 2020**
  - Certified AGAR Part 3
  - Publication of Notice of Conclusion of Audit
13. **To elect a new Chairman**
14. **Items to report from members**
15. **Date of next meeting: Thursday 17 December 2020, 19.00 by Zoom**