



## EMERSONS GREEN TOWN COUNCIL

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# VACANCY ON THE TOWN COUNCIL!

Emersons Green Town Council needs a new team member! Do you have a knowledge of, and interest in, local affairs? If you think you would like to represent your community and are over 18 years of age, you may be interested in joining us...

### What is a Town Councillor?

Councillors are elected to represent an individual geographical area on the council, known as a ward or parish. The current vacancy is to represent the Blackhorse Ward. Councillors are generally elected by the public every four years, but there is currently a Co-option space available on the Town Council as a former councillor has resigned their position.

### What do councillors do?

1. **Decision making** – Through meetings and attending committees with other elected members, councillors decide which activities to support, where money should be spent, what services should be delivered and what policies should be implemented.
2. **Monitoring** – Councillors make sure that their decisions lead to efficient and effective services by keeping an eye on how well things are working.
3. **Getting involved locally** – As local representatives, councillors have responsibilities towards their constituents and local organisations. These responsibilities and duties often depend on what the councillor wants to achieve and how much time is available, and may include:
  - Going to meetings of local organisations
  - Going to meetings of bodies affecting the wider community
  - Taking up issues on behalf of members of the public

### How much time does it take up?

Quite often councillors say that their duties occupy them for about an hour a week. Obviously there are some councillors who spend more time than this – and some less, but in

the main, being a Town Councillor is an enjoyable way of contributing to your community and helping to make it a better place to live and work.

Councillors should be able to attend, as a minimum, monthly meetings of the Town Council which normally take place on the evening of the second Thursday of each month

As a councillor representing your community you will help keep it a great place to live and work. You will be supported in your role and will be expected to undertake training. You should be comfortable working electronically. You should have a positive outlook and a can-do attitude and will be willing to work as part of a team.

### How do I apply?

If after reading this notice you are interested in applying, please complete the application form which is available on the Town Council website or Facebook pages. Alternatively, you may request a copy by emailing the Town Clerk.

Any nominees should not canvass council members as this could prejudice the outcome of the co-option process and may result in disqualification. If you have any queries or would like further information.

The closing date for applications is **12.00pm on Thursday 14 January 2021**.

Members will receive applications and consider the co-option at the Full Council meeting on **Thursday 14 January 2021**. Applicants are invited to address members if desired.

The Town Clerk can be contacted at [clerk@emersonsgreen-tc.gov.uk](mailto:clerk@emersonsgreen-tc.gov.uk).