



EMERSONS GREEN  
TOWN COUNCIL

Westerleigh Road, Emersons Green, South Gloucestershire, BS16 7AN

Clerk: Kath MacConnachie

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23 April 2021

To Councillors: J Hunt (Chairman), R Nichols, S Al-Hassan, S Budd, S Hill, C Johnson, D Somers and R Sunderland

Be pleased to take notice that a meeting of the **Finance Committee** of Emersons Green Town Council will be **held by Zoom on Thursday 29 April 2021 at 7.00pm**. Committee members are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.

Kath MacConnachie, Town Clerk

**A G E N D A**

**Join Zoom Meeting**

<https://zoom.us/j/94351909733>

Meeting ID: 943 5190 9733

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*This meeting will be recorded. The recording will be destroyed once the minutes of the meeting are approved.  
If joining with a mobile device, please ensure you have downloaded the Zoom app in advance.*

***Members are reminded that Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety, Human Rights and the need to conserve biodiversity.***

1. **Apologies for absence**
2. **Declaration of Interests under the Localism Act 2011**
3. **Public participation** (not to exceed 5 minutes per person)
4. **To approve the minutes of 25 March 2021 meeting**
5. **Outstanding items from these minutes**
6. **Bank Statements & Bank Reconciliations for March 2021**
  - To authorise April payments as per the circulated schedule.
7. **Christmas Lights Contract 2021-2023**
  - To agree requirements, consider proposals and select supplier(s)

**8. Grant application**

- 3rd Kingswood Lyde Brownies – kit to facilitate outdoor meetings (£100)
- St Peter’s Hospice – Community Nurse Specialist support (£2,500) **(S137)**

**9. 2020/21 Year End Accounts**

- To receive and approve

**10. Draft EGTC Financial Regulations 2021/22**

- To consider draft EGTC Financial Regulations 2021/22 in advance of 6 May Annual Full Council meeting

**11. May and June payments**

- Arrangements for the authorisation of May and June payments, on the occasion that no Finance Committee meetings are called.

**12. Items to report from members**

**13. Date of next meeting: TBC**