



EMERSONS GREEN
TOWN COUNCIL

Minutes of a Meeting of the Finance Committee

25 February 2021

Held via Zoom due to COVID-19 restrictions

Present: Councillors J Hunt (Chairman), S Budd, S Hill and D Somers and Sunderland

Absent: Councillors Al Hassan, Nichols and Johnson

Attendees: Kath MacConnachie (Town Clerk and Responsible Finance Officer)

167. Apologies

Apologies for absence were received from Councillor Johnson.

168. Declarations of interest under the Localism Act 2011

There were no declarations of interest.

169. Minutes of 28 January 2021

It was **Resolved** that the minutes of 28 January 2021 were an accurate record of the meeting.

170. Outstanding items from these minutes

There were no outstanding actions from these minutes.

171. Bank Statements & Bank Reconciliations

Members considered the bank statements and reconciliations which were circulated in advance of the meeting. It was **Resolved** to approve the bank reconciliations for November 2020 and December 2020.

172. Events budget 2020/21

Councillor Budd, who chaired the recent Events Committee reported that the Events Committee wished to earmark any unspent budget for 'Covid-19' catch-up events in 2021/22.

It was **Resolved** to recommend to the Full Council that any unspent Events budget from 2020/21 is earmarked for events catch-up in 2021/22.

173. Grant application – Citizens Advice Bureau (£2,500)

Members considered the grant application received from the Citizen's Advice Bureau.

Considering that the proposed expenditure was commensurate with the benefit to local residents, it was **Resolved** to recommend the funding of the grant to Full Council

174. Payments

The meeting considered the schedule of payments for February 2021 which was circulated in advance of the meeting.

It was **Resolved** that the February payments were approved and authorised for payment by Councillor Nichols and Clerk.

Action: Clerk and Councillor Nichols

175. Items to report from members

There were no items to report from members.

The Clerk noted that invoices received were now being saved electronically. She noted that she was working with the IT provider to share access with members of the Finance Committee, to add an additional assurance opportunity in relation to payments and reconciliation schedules.

176. Date of next meeting: 1900 on Thursday 25 March 2021, by Zoom