



EMERSONS GREEN  
TOWN COUNCIL

## Minutes of a Meeting of the Finance Committee

29 July 2021

Held in the Council Chamber at the Town Council office

**Present:** Councillors J Hunt (Chairman), R Nichols, D Somers, and R Sunderland and S Hill

**Absent:** Councillors S Budd, S Al Hassan and C Johnson

**Attendees:** Kath MacConnachie (Town Clerk and Responsible Finance Officer)

### Fin\_2021.1. Election of Committee Chairman for the year ahead

It was **Resolved** to elect Councillor Johnson as the Chair of the Finance Committee for the year ahead. As Councillor Johnson had sent apologies for this meeting, Councillor Hunt acted as Chairman.

### Fin\_2021.2. Apologies

Apologies for absence were received from Councillors Budd and Johnson.

### Fin\_2021.3. Declarations of interest under the Localism Act 2011

There were no declarations of interest.

### Fin\_2021.4. Public Participation

There were no members of the public present.

### Fin\_2021.5. Minutes of 29 April 2021

It was **Resolved** that the minutes of 29 April 2021 were an accurate record of the meeting.

### Fin\_2021.6. Outstanding items from these minutes

There were no outstanding actions from these minutes.

### Fin\_2021.7. Bank Statements and Bank Reconciliations for April, May and June 2021

Members inspected the bank statements and account reconciliations.

It was **Resolved** to approve the bank reconciliations for April, May and June 2021. These were signed by the Chairman.

### Fin\_2021.8. To authorise July payments as per the circulated schedule

It was **Resolved** to approve the schedule for payment, with the exception of the Covid-19 supplier relief payment listed, which was to be considered under agenda item 15, and with the exception of the payment for website support, which members decided not to proceed with. The Clerk and one of the signatories were authorised to make the July payments.

**Action:** Clerk and Councillor Nichols/Johnson

Fin\_2021.9. **May and June 2021 payments**

It was noted that May and June payments were authorised under the provisions of the High Consequence Infectious Disease Policy. Members noted the payment authorization record packs for May and June 2021. These were signed by the Chairman and would be filed in the payments folder.

**Action:** Clerk

Fin\_2021.10. **Arrangements for August 2021 payments**

It was Resolved to delegate authorisation of August payments to the Town Clerk and either Councillor Johnson or Councillor Hunt. Payments would be made by the Clerk and authorized by Councillor Nichols.

**Action:** Clerk and Chairman

Fin\_2021.11. **Q1 2021/22 budget monitoring**

Members reviewed the Q1 2021/22 budget monitoring report. There were no queries raised.

Fin\_2021.12. **Grant applications**

- **Mangotsfield United Football Club (£5,000):** Consideration of this application was deferred to the next meeting, whilst the Clerk checked the Town Council powers to fund a limited company.

**Action:** Clerk

- **Above & Beyond Charity (£300) (S137):** It was **Resolved** to recommend to Full Council that a grant of £300 be awarded to the Above & Beyond Charity using powers under S137 of the Local Government Act 1972.

**Action:** Clerk

- **Lyde Green Rainbows (£130):** It was **Resolved** to fund a grant of £130 to the Lyde Green Rainbows for £130 for Covid-19 PPE equipment.

**Action:** Clerk

Fin\_2021.13. **Rialtas Business Systems**

It was **Resolved** to approve the contract for Rialtas Omega Financial Solutions Support and Maintenance (3 year term).

**Action:** Clerk

Fin\_2021.14. **Payroll services provider**

It was **Resolved** to change payroll provider to PATA.

**Action:** Clerk

Fin\_2021.15. **Covid-19 Supplier Relief payments**

Given the lifting of the final government restrictions, it was **Resolved** to cease the final Covid-19 Supplier Relief payment which was being made to Emersons Green Village Hall.

Fin\_2021.16. **Items to report from members**

There were no items to report.

Fin\_2021.17. **Date of next meeting:** 7.00pm on Thursday 30 September at the Town Council office

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