



EMERSONS GREEN

TOWN COUNCIL

Westerleigh Road, Emersons Green, South Gloucestershire, BS16 7AN

Clerk: Kath MacConnachie

Tel: 0117 3026989

2 September 2021

Dear Councillor

Be pleased to take notice a **Full Council meeting of Emersons Green Town Council** will be held in **The Council Chamber of Emersons Green Town Council** on **Thursday 9 September at 19:00**. All Members of the Council are hereby **summoned** to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.

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Kath MacConnachie, Town Clerk

Emergency evacuation procedure: Leave via the Emergency Exit within the Council Chamber or out of the Main Entrance and convene in the Town Council Parking Spaces within the Car Park

AGENDA

Members are reminded that Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety, Human Rights and the need to conserve biodiversity.

1. **Apologies**
2. **Declarations of Interest under the Localism Act 2011**
3. **Public participation** (not to exceed 5 minutes per person)
4. **To approve the minutes of the Full Council meeting held on 22 July 2021**
5. **Outstanding items from these minutes**
6. **Correspondence**
 - Report from Sight Support West on grant funding received
 - Letter from resident regarding tree stump hazard at the retail centre
7. **Planning Committee update**
 - To receive a verbal report from the Chairman
8. **Finance Committee update**
 - To receive a verbal report from the Chairman
9. **Open Spaces Committee update**
 - To receive a verbal report from the Chairman
10. **Personnel Committee**
 - To receive a verbal report from the Chairman

- 11. Climate Emergency Working Group update**
 - To receive a verbal update from the group
- 12. S137 grant application – Above and Beyond Charity**
 - To consider recommendation of the Finance Committee to fund grant of £300 using powers under S137 of the Local Government Act 1972.
- 13. To approve the draft Dignity at Work Policy**
- 14. To approve the draft Equality and Diversity Policy**
- 15. Mangotsfield Old Station/Pavilion Arts Project**
 - To approve ongoing support for the project and continued commitment to match funding
 - To consider the Town Council taking on ownership of the project
- 16. EGTC Strategy development – consultant proposals**
 - To consider the proposals received
- 17. Communications and Engagement**
 - To consider adoption of the Communications Action Plan
- 18. Internal Auditor appointment for 2021/22**
- 19. Events Committee**
 - To consider disbanding the Events Committee
- 20. 2021/22 events**
- 21. To pass a resolution to exclude members of the public and press for agenda items 21 and 22, due to the COMMERCIALY CONFIDENTIAL and SENSITIVE nature of the business to be transacted**
- 22. Dibden Lane allotment lease**
- 23. Emersons Green Skate Park**
- 24. Items from members to report**
- 25. Next Meeting**
 - 19:00 14 October 2021