



EMERSONS GREEN

TOWN COUNCIL

Westerleigh Road, Emersons Green, South Gloucestershire, BS16 7AN

Clerk: Kath MacConnachie

Tel: 0117 3026989

8 October 2021

Dear Councillor

Be pleased to take notice a **Full Council meeting of Emersons Green Town Council** will be held in **The Council Chamber of Emersons Green Town Council** on **Thursday 14 October at 19:00**. All Members of the Council are hereby **summoned** to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.

.....
Kath MacConnachie, Town Clerk

Emergency evacuation procedure: Leave via the Emergency Exit within the Council Chamber or out of the Main Entrance and convene in the Town Council Parking Spaces within the Car Park

AGENDA

Members are reminded that Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety, Human Rights and the need to conserve biodiversity.

1. **Apologies**
2. **Declarations of Interest under the Localism Act 2011**
3. **Public participation** (not to exceed 5 minutes per person)
4. **To approve the minutes of the Full Council meeting held on 9 September 2021**
5. **Outstanding items from these minutes**
6. **Correspondence**
 - Letter of thanks from Bristol & Weston Hospitals Charity
 - Email of thanks from the Three Greens Festival
7. **Planning Committee update**
 - To receive a verbal report from the Chairman
8. **Finance Committee update**
 - To receive a verbal report from the Chairman
9. **Open Spaces Committee update**
 - To receive a verbal report from the Chairman
10. **Climate Emergency Working Group update**
 - To receive a verbal update from the group

- 11. Grant application – Emerson Green Village Hall**
 - To ratify the decision of the Finance Committee to fund 50% of the amount applied for (£5,850)
- 12. To co-opt a member to the Planning Committee to replace Councillor Bassett**
- 13. To approve the draft Equality and Diversity Policy**
- 14. Events**
 - Events Jubilee celebrations 2-5 June 2022 (in-house or funding of partner organisations)
 - Allocation of budget 2021/22 and 2022/23 for the Platinum Jubilee Celebrations
 - Proposals for any other 2021/22 events
- 15. Hedgehog House Scheme**
 - Update on scheme
 - To consider proposal to fund additional houses for allocation
- 16. Parish Online mapping software**
 - To consider annual subscription (£500)
- 17. Review of Risk Register**
- 18. EGTC Annual Plan 2021 – review of progress**
- 19. Proposal to fund and provide PPE recycling boxes**
- 20. Conclusion of external audit 2020/21**
- 21. Items from members to report**
- 22. Next Meeting**
 - 19:00 11 November 2021