



 Reply   Delete  Junk  Block ...

May 2021 payments - action required please

KM

Katherine MacConnachie

Thu 27/05/2021 12:00

    ...

To: Bobbie Sunderland; Caroline Johnson; Dave Somers; James Hunt; Rich Nichols; Sadik Al-Hass

Cc: Emersons Green Town Council

Payments -May 2021.pdf

161 KB



Dear Finance Committee members

Please find attached the May 2021 payments list.

In accordance with the High Consequence Infectious Disease Policy that is currently enacted, processing of the payments needs to be authorised by three members of the Finance Committee on email. Please, therefore, reply to this email confirming that you are happy for the payments to be processed, copying in all other members. No need to reply once three affirmative responses have been received.

Thank you.

Kath

Kath MacConnachie

Town Clerk and Responsible Finance Officer

Emersons Green Town Council, Westerleigh Road, Emersons Green BRISTOL BS16 7AN

Tel: 0117 3026989

<https://www.emersonsgreen-tc.gov.uk/>

Reply

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May 2021 Payments

| Supplier | Details | Amount | Invoice/Ref | Paid by D/D | Paid by Debit card | Barclays online | Cost Centre | Nominal Code |
|-------------------------------------|------------------------------------------------------------------------------------------------------------|------------|--------------------|-------------|--------------------|-----------------|-------------|--------------|
| Barclays | Bank charges 15/03 -12/04/21 | £27.50 | | ✓ | | | | |
| BT | Office telephone & broadband | £78.28 | | ✓ | | | | |
| Nebula | Microsoft business basic & standard, website support - £150.12, remote support - £61.80 | £211.92 | | ✓ | | | | |
| Octopus Energy | Office gas and electric 01/04-30/04/21 | £101.99 | | ✓ | | | | |
| Ridgemail | Photocopier print charges 01/03-01/04/21 | £15.76 | | ✓ | | | | |
| ALCA | Annual subscription 01/01/21-31/03/22 | £1,808.02 | 46 | | | KM 280521 | | |
| Avon Pension Scheme | Staff pension contributions | £1,231.76 | | | | KM 280521 | | |
| Brandon Trust | Litter pick 01/04-30/06 - £1224.00, Summer maintenance (April) - £1652.60, Office grounds (April) - £66.00 | £2,942.60 | 86465,86513, 86506 | | | KM 280521 | | |
| Bristol Tree Services | Tree works to allot site | £1,728.00 | 136 | | | KM 280521 | | |
| Donna Simmons | Salary | £780.79 | | | | KM070621 | | |
| Emersons Green Village Hall | Covid-19 relief payment - May 21 | £124.80 | | | | KM 280521 | | |
| Extreme Clean | Office/bus clean and sanitise - April 2021 | £260.40 | 1198 | | | KM 280521 | | |
| Friends of Emersons Green Park | Grant app 2021 | £2,500.00 | | | | | | |
| HMRC | Staff Income Tax & NI contributions | £949.77 | | | | KM 280521 | | |
| Kath MacConnachie | Salary | £2,171.41 | | | | KM 280521 | | |
| Richard Hull | Salary | £676.61 | | | | | | |
| St Peters Hospice | Grant app 2021 | £2,500.00 | | | | KM 280521 | | |
| South Gloucestershire Council | Localism charges Apr-Jun 2021 | £2,644.99 | | | | KM 280521 | | |
| Water2business | Allot site water | £68.85 | 5308217418028 | | | KM 280521 | | |
| Zoom | Remote meeting charge 06/05-05/06/21 | £14.39 | | | ✓ | | | |
| Third Kingswood (Lyde Green) Guides | Grant app 2021 | £338.00 | | | | KM 280521 | | |
| Whitehall Printing* | | £100.80 | 76527 | | | KM 280521 | | |
| | | £21,276.64 | | | | | | |

*Not authorised with other payments. Paid under 5.5(a) of the Financial Regulations, to be presented with June payments.

↩ Reply ▾ 🗑 Delete 🚫 Junk Block ⋮

Re: May 2021 payments - action required please

🕒 You replied on Thu 27/05/2021 12:14

SH

Sally Hill

Thu 27/05/2021 12:12

To: Katherine MacConnachie; Bobbie Sunderland; Caroline Johnson; Dave Somers; James Hunt; R

Cc: Emersons Green Town Council

Hi Kath

I am happy with the payments to go ahead

Kind regards

Sally

Get [Outlook for iOS](#)

From: Katherine MacConnachie <kath@emersonsgreen-tc.gov.uk>

Sent: Thursday, May 27, 2021 12:00:02 PM

To: Bobbie Sunderland <Bobbie.Sunderland@emersonsgreen-tc.gov.uk>; Caroline Johnson <Caroline.Johnson@emersonsgreen-tc.gov.uk>; Dave Somers <dave.somers@emersonsgreen-tc.gov.uk>; James Hunt <James.Hunt@emersonsgreen-tc.gov.uk>; Rich Nichols <rich.nichols@emersonsgreen-tc.gov.uk>; Sadik Al-Hassan <Sadik.Al-Hassan@emersonsgreen-tc.gov.uk>; Sally Hill <Sally.Hill@emersonsgreen-tc.gov.uk>; Simon Budd <Simon.Budd@emersonsgreen-tc.gov.uk>

Cc: Emersons Green Town Council <clerk@emersonsgreen-tc.gov.uk>

Subject: May 2021 payments - action required please

Dear Finance Committee members

Please find attached the May 2021 payments list.

In accordance with the High Consequence Infectious Disease Policy that is currently enacted, processing of the payments needs to be authorised by three members of the Finance Committee on email. Please, therefore, reply to this email confirming that you are happy for the payments to be processed, copying in all other members. No need to reply once three affirmative responses have been received.

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Town Clerk and Responsible Finance Officer


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Tel: 0117 3026989

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 Reply   Delete  Junk  Block ...

Re: May 2021 payments - action required please

 You replied on Thu 27/05/2021 12:35

JH James Hunt <jamesleehunt@gmail.com>

Thu 27/05/2021 12:35

To: Katherine MacConnachie

Cc: Bobbie Sunderland; Caroline Johnson; Dave Somers; James Hunt; Rich Nichols; Sadik Al-Hass

    ...

I confirm I am happy with the proposal.

On Thu, 27 May 2021, 12:00 pm Katherine MacConnachie, <kath@emersonsgreen-tc.gov.uk> wrote:

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Reply Delete Junk Block ...

Re: May 2021 payments - action required please

You replied on Thu 27/05/2021 12:39

BS Bobbie Sunderland
Thu 27/05/2021 12:37

Like Reply Reply All Forward ...

To: James Hunt <jamesleehunt@gmail.com>; Katherine MacConnachie
Cc: Caroline Johnson; Dave Somers; James Hunt; Rich Nichols; Sadik Al-Hassan; Sally Hill; Simon

I confirm I am happy with the payments.

Bobbie

From: James Hunt <jamesleehunt@gmail.com>
Sent: Thursday, May 27, 2021 12:35 PM
To: Katherine MacConnachie <kath@emersonsgreen-tc.gov.uk>
Cc: Bobbie Sunderland <Bobbie.Sunderland@emersonsgreen-tc.gov.uk>; Caroline Johnson <Caroline.Johnson@emersonsgreen-tc.gov.uk>; Dave Somers <dave.somers@emersonsgreen-tc.gov.uk>; James Hunt <James.Hunt@emersonsgreen-tc.gov.uk>; Rich Nichols <rich.nichols@emersonsgreen-tc.gov.uk>; Sadik Al-Hassan <Sadik.Al-Hassan@emersonsgreen-tc.gov.uk>; Sally Hill <Sally.Hill@emersonsgreen-tc.gov.uk>; Simon Budd <Simon.Budd@emersonsgreen-tc.gov.uk>; Emersons Green Town Council <clerk@emersonsgreen-tc.gov.uk>
Subject: Re: May 2021 payments - action required please

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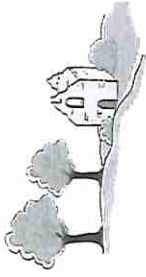
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Tel: 0117 3026989
<https://www.emersonsgreen-tc.gov.uk/>



EMERSONS GREEN

TOWN COUNCIL

SLH

May 2021 Payments

| <u>Supplier</u> | <u>Details</u> | <u>Amount</u> | <u>Invoice/Ref</u> | <u>Paid by D/D</u> | <u>Paid by Debit card</u> |
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JCH

EMERSONS GREEN

TOWN COUNCIL

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