



EMERSONS GREEN
TOWN COUNCIL

Minutes of a Meeting of the Full Council
held in the Council Chamber, Emersons Green Town Council

11 November 2021

Present: Councillors S Budd (Chairman), D Somers, R Sunderland, C Johnson, R Hunt, P Morgan and J Dowling

Absent: Councillors Bassett, C Wilkins, M Palmer, R Nichols, S Al Hassan, S Hill and J Hunt

In attendance: Kath MacConnachie (Town Clerk), Emily Crane (Youth Worker) by Zoom for agenda item 6

2021.107. Apologies

Apologies for absence were received from Councillors Bassett, Hill and J Hunt

2021.108. Declarations of Interest under the Localism Act 2011

There were no declarations of interests.

2021.109. Public participation

There were no members of the public present.

2021.110. To approve the Minutes of the Meeting of the Town Council held on 14 October 2021

It was **Resolved** that the minutes of the meeting held on 14 October 2021 were a true and accurate record of the meeting and these were signed by the Chairman.

2021.111. Outstanding Items from these Minutes

There were no outstanding items from these minutes.

2021.112. Update from Youth Works

Emily Crane (Youth Worker) joined the meeting via Zoom and gave an update on Youth Works provision. Emily left the meeting after presenting her update.

2021.113. Correspondence

- An email from a resident was noted concerning the skatepark in the winter. The Clerk noted that the resident had been made aware of the South Gloucestershire Council planning application currently out to consultation which included proposals for lighting at the skate park.
- Members noted the communication from South Gloucestershire Council regarding the South Gloucestershire Chair's Community Awards 2021/22.

It was **Resolved** to nominate Carol Darby/Godsmark for her role in leading the Emersons Green and Lyde Green Together support group.

Action: Town Clerk

2021.114. **Planning Committee update**

A verbal update was received from the Chairman of the Planning Committee.

2021.115. **Finance Committee update**

A verbal update was received from the Chairman of the Finance Committee.

2021.116. **Open Spaces Committee update**

A verbal update was received from the Chairman of the Open Spaces Committee.

2021.117. **Climate Emergency Working Group update**

A verbal update was provided by Councillor Sunderland.

2021.118. **Draft Climate Emergency Action Plan**

It was **Resolved** to adopt the Climate Emergency Action Plan drafted by Councillor Sunderland and the Climate Emergency Working Group.

2021.119. **Annual Investment Strategy**

It was **Resolved** to adopt the Annual Investment Strategy for 2021/22.

2021.120. **Town Council bank accounts**

Members considered the proposal for Town Council bank accounts.

It was **Resolved** to instruct the Clerk to proceed to open the bank accounts as listed.

Action: Clerk

It was **Resolved** to delegate authority to the Clerk to apply for alternative accounts if any of the accounts listed became unavailable. It was noted that all bank mandates would be brought to the Full Council to finalise the opening of individual accounts.

Action: Clerk

2021.121. **Complaints Policy**

It was **Resolved** to adopt the Complaints Policy as circulated.

Action: Clerk

2021.122. **Proposed installation of new underground cable on Lyde Green Common by Western Power Distribution**

It was **Resolved** to contact Western Power Distribution to ask if alternatives had been considered, such as running the cables alongside/under the road. It was **Resolved** to ask the South Gloucestershire Council Commons Officer for his comments.

It was **Resolved** to delegate authority to the Planning Committee to respond to Western Power Distribution with the intention of comments being considered by the Secretary of State as part of the application for easement under the Commons Act 2006.

Action: Clerk

2021.123. To pass a resolution to exclude members of the public and press for agenda items 18 and 19, due to the CONFIDENTIAL and SENSITIVE nature of the business to be transacted

It was **Resolved** to exclude members of the public and press for agenda items 18 and 19 (minutes 2021.124 and 2021.125) due to the confidential and sensitive nature of the business to be transacted.

2021.124. Potential Skate Park project

It was **Resolved** to proceed with the Heads of Terms of the skate park as drafted by South Gloucestershire Council.

It was **Resolved** to instruct legal advisors to review the draft contract for the skate park lease as and when this is available.

It was **Resolved** to instruct the Clerk to conduct initial research into pump track viability and estimated costs for consideration.

2021.125. Potential other capital project

A proposal from Councillor Sunderland to consider a potential youth venue was considered. It was **Resolved** to delegate the Clerk to find out more information from the leaseholder of the premises.

Action: Clerk

2021.126. Covid-19 Risk Assessment

Members considered the Covid-19 Risk Assessment for the Town Council offices. It was considered that the assessment and controls in place remained appropriate.

Action: Clerk

2021.127. Dates for 2022 council meetings

The dates circulated for the 2022 council meetings were noted.

2021.128. Items from members to report

2021.129. Next Meeting

7.00pm on Thursday 9 December to be held in the Council Chamber, Emersons Green Town Council