



EMERSONS GREEN
TOWN COUNCIL

Minutes of a Meeting of the Full Council

14 October 2021

Present: Councillors S Budd (Chairman), D Somers, S Bassett, S Hill, R Sunderland, S Al Hassan and J Hunt

Absent: Councillors C Wilkins, C Johnson, M Palmer, R Hunt, R Nichols, J Adams, P Morgan and J Dowling

In attendance: Kath MacConnachie (Town Clerk)

2021.85. **Apologies**

Apologies for absence were received from Councillors Johnson, Dowling, Palmer, Adams, R Hunt, Nichols and Morgan.

2021.86. **Declarations of Interest under the Localism Act 2011**

There were no declarations of interests.

2021.87. **Public participation**

There were no members of the public present.

2021.88. **To approve the Minutes of the Meeting of the Town Council held on 9 September 2021**

It was **Resolved** that the minutes of the meeting held on 9 September were a true and accurate record of the meeting and these were signed by the Chairman.

2021.89. **Outstanding Items from these Minutes**

There were no outstanding items from these minutes.

2021.90. **Correspondence**

A letter of thanks from Bristol & Weston Hospitals Charity for the recent grant award was noted.

An email of thanks from the Three Greens Festival for the recent grant award was noted.

2021.91. **Planning Committee update**

A verbal update was received from the Chairman of the Planning Committee.

2021.92. **Finance Committee update**

A short account of the last meeting was given by the Clerk in the absence of the Chairman of the Finance Committee.

2021.93. **Open Spaces Committee update**

A verbal update was received from the Chairman of the Open Spaces Committee.

2021.94. **Climate Emergency Working Group update**

A verbal update was provided by Councillor Sunderland.

2021.95. **Grant application – Emersons Green Village Hall**

The meeting received the recommendation of the Finance Committee to fund 50% of the amount requested by Emersons Green Village Hall to replace their boiler and hot water system. This equated to £5,850.

It was **Resolved** to fund a grant of £5,850 to Emersons Green Village hall for the replacement of their boiler and hot water system.

Action: Clerk

2021.96. **To co-opt a member to the Planning Committee**

It was noted that Councillor Bassett had stood down from the Planning Committee.

It was **Resolved** to appoint Councillor Sunderland to the Planning Committee.

The Clerk noted that there was still one vacancy on the Planning Committee, as a previous vacancy remained unfilled.

2021.97. **Equality and Diversity Policy**

It was **Resolved** to approve the draft Equality and Diversity Policy as presented.

Action: Clerk

2021.98. **Events**

It was **Resolved** to reach out to local community groups on social media to establish plans for the Queen's Platinum Jubilee celebrations, with a view to potential financial support from the Town Council.

Action: Clerk

2021.99. **Hedgehog House Scheme**

It was **Resolved** to purchase a further 30 hedgehog houses from the Brandon Trust, to allocate to the remaining applicants to the scheme.

Action: Clerk

2021.100. **Parish Online mapping software**

It was **Resolved** to subscribe to Parish Online mapping software.

Action: Clerk

2021.101. **Review of Risk Register**

Members reviewed the current risk register. There were no queries or items to add.

2021.102. EGTC Annual Plan 2021

Members reviewed progress against the Annual Plan 2021. No issues or queries were raised.

2021.103. Proposal to provide PPE recycling boxes

Members considered the briefing provided by the Assistant Clerk.

It was **Resolved** to provide PPE/mixed waste recycling boxes from Reworked for use by members of the public at two locations, up to 720 litres per location for the year ahead.

Action: Clerk

One box would be sited at Lyde Green Community Association and permission would be sought to site the other inside Emersons Green Library.

Action: Clerk

2021.104. Conclusion of external audit 2020/21

Members noted the conclusion of the 2020/21 external audit.

It was noted that the conclusion of audit notice had been displayed on the website and noticeboard on 22 September 2021.

2021.105. Items from members to report

It was noted that former Councillor John Sweeney had resigned from the office of councillor for the Town Council.

2021.106. Next Meeting

7.00pm on Thursday 11 November 2021 at the Town Council offices.