



EMERSONS GREEN
TOWN COUNCIL

Westerleigh Road, Emersons Green, South Gloucestershire, BS16 7AN
Clerk: Kath MacConnachie Tel: 0117 3026989

7 January 2022

Dear Councillor

Be pleased to take notice a **Full Council meeting of Emersons Green Town Council** will be held in **The Council Chamber of Emersons Green Town Council** on **Thursday 13 January 2022 at 19:00**. All Members of the Council are hereby **summoned** to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.

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Kath MacConnachie, Town Clerk

Emergency evacuation procedure: Leave via the Emergency Exit within the Council Chamber or out of the Main Entrance and convene in the Town Council Parking Spaces within the Car Park

A G E N D A

Members are reminded that Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety, Human Rights and the need to conserve biodiversity.

1. **Apologies**
2. **Declarations of Interest under the Localism Act 2011**
3. **Public participation** (not to exceed 5 minutes per person)
4. **To approve the minutes of the Full Council meeting held on 9 December 2021**
5. **Outstanding items from these minutes**
6. **Correspondence**
 - Mangotsfield Pavillion (Old Station) Arts Council bid by Artel31: To note the successful Arts Council bid in relation to EGTC match funding
7. **Planning Committee update**
 - To receive a verbal report from the Chairman
8. **Finance Committee update**
 - To receive a verbal report from the Chairman
9. **Open Spaces Committee update**
 - To receive a verbal report from the Chairman
10. **To hear representations from the candidates for co-option to the two Councillor vacancies**
 - Maximum 5 minutes each to present followed by any questions from councillors

11. **To vote on the co-option to the vacant position of Councillor (Emersons Green Ward)**
12. **To vote on the co-option to the vacant position of Councillor (Badminton Ward)**
13. **Town Council budget for 2022/23**
 - To receive the recommendation of the Finance Committee
 - To approve the budget for 2022/23
14. **To agree the issue of Precept for 2022/23**
15. **To consider authorising budget overspend for the Open Spaces budget 2021/22**
16. **To consider and formulate a response to the South Gloucestershire Council Metrobus consultation**
 - [WECA Metrobus Consolidation Project improvements Emersons Green & Lyde Green - South Gloucestershire Online Consultations \(southglos.gov.uk\)](https://www.southglos.gov.uk/consultations/weca-metrobus-consolidation-project-improvements-emersons-green-lyde-green-south-gloucestershire-online-consultations)
17. **Authorisation of signatures for opening of bank accounts**
 - Drafted application forms to be provided in advance of the meeting
18. **Climate Emergency Working Group**
 - To receive a verbal update from the group
 - To consider the following proposals from Councillor Sunderland:
 - a) That the Climate Emergency Action Plan adopted by Full Council on 11 November is reviewed by Full Council once a quarter in March, June, September and December, with those with responsibilities as outlined in the Action Plan reporting on progress.
 - b) That the Climate Emergency Working Group is re-constituted as a Committee
 - c) That a budget is delegated to the proposed Committee
 - d) That membership is reviewed
 - e) That membership is extended to invite non-Councillor members to join
19. **To note the 2021/22 internal audit in-year assurance report and note recommended 'best practice' action**
20. **To consider the draft Training and Development Policy for adoption**
21. **To consider the draft Temporary Scheme of Delegation (Covid-19) for adoption to supersede the High Consequence Infectious Disease Policy**
22. **Items from members to report**
23. **Next Meeting**
 - 19:00 10 February 2022 in the Council Chamber of Emersons Green Town Council