



**EMERSONS GREEN**  
TOWN COUNCIL

**Minutes of the Annual Meeting of the Full Council  
held in the Council Chamber, Emersons Green Town Council**

**7pm on Thursday 12 May 2022**

**Present:** Councillors S Bassett, S Budd (Chairman), C Edwardson, S Hill, J Hunt, R Hunt, S Jones, C Johnson, P Morgan, R Nichols, D Somers, R Sunderland,

**Absent:** Councillors Bassett, Palmer, Al-Hassam

**In attendance:** Ian Lyons, Town Clerk and Charlotte Starkie, Locum Clerk

**Public attendance:** One candidate for the co-option process

**2022. 01. Election of Emersons Green Town Council Chairman/Mayor**

Nominations were received for Councillor Simon Budd to remain as Chairman for the municipal year. This was proposed by Councillor Morgan and seconded by Councillor R Hunt. No other councillor was nominated to take the position. All were in favour and Councillor Budd thanked everyone for voting for him

**It was Resolved** that Councillor Simon Budd be the Chairman and Mayor of the Town Council for the municipal year.

**2022. 02. Declaration of Acceptance of Officer**

Councillor Simon Budd signed his Declaration of Acceptance of Officer

**2022. 03. Apologies**

There were no apologies, but it was noted that some councillors were not submitting their apologies to the clerk in advance of the meeting.

**2022. 04. Declarations of Interest under the Localism Act 2011**

There were no declarations of interests.

**2022. 05. Public participation**

There were no questions from members of the public.

**2022. 06. To approve the Minutes of the Meeting of the Town Council held on 28<sup>th</sup> April 2022**

It was Resolved that the minutes of the meeting held on 18<sup>th</sup> April 2022 were a true and accurate record of the meeting and these were signed by the Chairman.

**2022. 07. Outstanding Items from these Minutes**

There were no outstanding items from these minutes.

**2022. 08. To confirm the appointment of Mr Ian Lyons at Town Clerk and Responsible Financial Officer**

The Chairman welcome Mr Lyons to his first council meeting, with his appointment being supported by all Councillors.

**2022. 09. Election of Emersons Green Town Council Vice Chairman**

Nominations were received for Councillor Dave Somers to become Vice Chairman. This was proposed by Councillor Rich Nichols and seconded by Councillor Pat Morgan with all in favour. No other councillor was nominated.

**It was Resolved** that Councillor Dave Somers be the Vice Chairman of the Town Council for the municipal year.

**2022. 010. Declaration of Acceptance of Officer**

Councillor Dave Somers signed his Declaration of Acceptance of Officer

**2022. 011. To correct the minutes of a full council meeting of 13<sup>th</sup> January 2022**

A typing mistake was corrected in the minutes, changing the precept figure from £267,073 to £269,073. This was approved with all in favour of the amendment.

**It was Resolved** to amend the minutes of the meeting of 13<sup>th</sup> January 2022 as above.

**2022. 012. Co-option of new councillors**

The locum clerk informed the meeting that one applicant had been unable to attend the meeting and so councillors agreed that a decision on her selection and appointment would be deferred to the next full council meeting.

The Chairman then invited Mr Colin Hunt to address the meeting to support his application to become a councillor in Blackhorse Ward.

**2022. 013. To vote on the co-option to the vacant position in Blackhorse Ward.**

Mr Colin Hunt as proposed to become the councillor for Blackhorse Ward by Councillor Rich Nichols and seconded by Councillor Pat Morgan. All were in favour with this appointment.

**It was Resolved** that Colin Hunt become the new councillor for the Blackhorse Ward.

**2022. 014. For new councillors to sign their declaration of acceptance of office**

Councillor Colin Hunt signed his declaration of acceptance of office

**2022. 015. To appoint councillors to the following standing committee**

**Finance Committee – Eight vacancies**

The following councillors were nominated

- R Nichols
- S Hill
- J Hunt
- R Sunderland
- C Hunt
- C Johnson
- C Edwardson
- D Somers

All councillors were in favour of these appointments

**Planning Committee – Eight vacancies**

The following councillors were nominated:

- R Hunt
- D Somers
- P Morgan
- C Hunt
- S Budd

- C Johnson
- R Nichols

All councillors were in favour of these appointments. The remaining vacancies would be advertised at the next full council meeting.

**Open Spaces Committee – 9 vacancies**

The following councillors were nominated:

- R Sunderland
- S Bassett
- D Somers
- S Hill
- P Morgan
- S Budd

The remaining vacancies would be advertised at the next full council meeting.

**Personnel Committee – 6 vacancies**

The following councillors were nominated

- S Jones
- J Hunt
- R Nichols
- C Edwardson
- C Johnson
- C Hunt

All councillors were in favour of these appointments.

**It was Resolved** to appoint councillors as above.

**2022. 016. To appoint councillors to the following Working Groups**

**Climate Emergency Working Group – a minimum of three vacancies**

The following councillors were nominated

- R Sunderland
- S Bassett
- P Morgan
- C Johnson
- S Budd

All councillors were in favour of these appointments.

**Youth Provision Working Group**

It was agreed that it was not necessary to continue with the group

**Local Action nature Plan Working Group -minimum of three councillors**

The following councillors were nominated

- S Bassett
- R Sunderland
- S Hill
- S Budd
- P Morgan

All councillors were in favour of these appointments.

**It was Resolved** to appoint the councillors as above.

**2022. 017. To appoint members to represent the town council on external groups**

**Community Engagement Forum**

Councillor S Jones was nominated as the representative

**National Association of Local Council.**

It was deemed not necessary to appoint a representative.

**Bristol East Cycling and Walking Group**

Councillor C Johnson was nominated as the representative.

**Town and Parish Council Forum**

Councillor S Budd was nominated as the representative.

All councillors were in favour of the above nominations

**It was Resolved** that the above nominations to the external groups be approved.

**2022. 018. To approve the signing of the bank mandate form, to appoint Ian Lyons and Town Clerk to act in an administrative capacity for online banking**

**It was Resolved** that Ian Lyons, Town Clerk, to authorised to sign the bank mandate as an administrator for online banking

**2022. 019. To consider a request from Lyde Green Community Centre of the purchase of a new recycling bin for plastics as a cost of approximately £80**

**It was Resolved** that this request is supported and for the purchase to be made.

**2022. 020. Planning Committee update**

A verbal update was received from Councillor Somers about the last meeting, where they had received a presentation from a developer who were submitting a pre-planning application for the relocation and enhancement of the existing skatepark to accommodate a new retail unit (PRE/22/0183).

**2022. 021. Open Spaces Committee**

A verbal update was received from Councillor Somers about the last meeting, where they had been updated of the work being undertaken by the Friends of Green Lane to clear shrubbery and reinstate the boundary hedge as well as restore the stone wall and lay wood chips. Thanks were expressed to the volunteers who work tirelessly to undertake the work.

South Gloucestershire Council was providing the parish area with additional support for one week to undertake a number of maintenance projects. In addition, the councillors had offered to fill the seven planters in Emerson Way.

**2022. 022. Working Group updates**

There were no updates from the working groups

**2022. 023. Items from members to report**

Councillor Bassett expressed concern that cars and commercial vehicles parked in Blackhorse Lane that there were becoming a danger to passing traffic and pedestrians. It was considered that these might potentially be visitors to Emersons Green Junior Football Club and for the police to be made aware that there is a potential parking issue.

Councillor Jones volunteered to bring this matter up at the Community Engagement Forum.

Councillor Sunderland informed the meeting of some Open Gardens, being made available ton 4<sup>th</sup> June, as part of a wider project being undertaken by the Friends of Emersons Green Park.

The Three Greens Festival would take place on 18<sup>th</sup> June 2022.

Councillor Johnson raised the issue that the paint markings on the speed humps on the approach into Sainsburys carpark had eroded and needed to be repainted.

There was a further discussion on the 20 mile per hour speed restrictions in the parish, and the clerk was asked to seek clarification on the status of the speed zones and what the mandatory speed limit within those zones were.

**2022. 024. Date of Next Meeting**

The next meeting would be held on 9<sup>th</sup> June 2022 at 7.00pm.

The meeting closed at 1955 hrs.