



EMERSONS GREEN
TOWN COUNCIL

Minutes of a Meeting of the Full Council
held in the Council Chamber, Emersons Green Town Council

7.00pm on Thursday 28 April 2022

Present: Councillors S Budd (Chairman), D Somers, R Hunt, J Hunt, C Edwardson, S Jones, R Nichols, S Hill and P Morgan.

Absent: Councillors Al-Hassan and Basset.

In attendance: Charlotte Starkie, Locum Clerk

Public attendance: None

2021.235. Apologies

Apologies for absence were received from Councillors Johnson, Palmer and Sunderland

2021.236. Declarations of Interest under the Localism Act 2011

There were no declarations of interests.

2021.237. Public participation

There were no questions from members of the public.

2021.238. To approve the Minutes of the Meeting of the Town Council held on 14th April 2022

It was **Resolved** that the minutes of the meeting held on 14th April 2022 were a true and accurate record of the meeting and these were signed by the Chairman

2021.239. Outstanding Items from these Minutes

The Clerk was progressing the matters related to the security contract, all other matters had been actioned.

Action: Town Clerk

2021.240. To consider a resolution to exclude the press and public for the discussion of confidential nature of the following business

It was **Resolved** to exclude the public and press due to the confidential nature of the following business to be transacted.

2021.241. Confidential: To receive a recommendation from the Personnel Committee regarding the appointment of a new Town Clerk/RFO.

Members received an update from Councillor Nichols who attended the interviews. The recommendation of the Personnel Committee is to appoint Mr Ian Lyons.
The following matters were agreed:

- That the incumbent would start as soon as possible
- That they would need to be present in the office 5 days a week, but this could be reviewed during the probation period with the Personnel Committee
- That their probation period would be six months
- That notice period at the end of the probation period would be two months
- That the CiLCA qualification would be started as soon as possible and completed as soon as possible and that on successful completion there would be an offer of an increase of two spinal column points on salary.
- That a statement would be added to the contract to say that qualifications costs would need to be returned if the incumbent left during the two years following completion of the training.
- A relocation package of up to £5,000 had been agreed and this would be subject to some conditions as previously agreed at a Personnel Committee.

The appointment and above terms were proposed by Councillor Hunt and seconded by Councillor Jones with all in favour. The offer to be made to the incumbent by the Chairman and supported by a letter and contract from the Locum Clerk

Action: Town Clerk

2021.242. Next Meeting

7.00pm on Thursday 12 May 2022 -Annual Council meeting

The meeting closed at 1930 hrs.