



EMERSONS GREEN
TOWN COUNCIL

198 Westerleigh Road, Emersons Green, Bristol, South Gloucestershire, BS16 7AN
Clerk: Ian Lyons **Email:** clerk@emersonsgreen-tc.gov.uk **Tel:** 0117 3026989

20th September 2022

To Councillors: Simon Budd, Colin Hunt, Rachael Hunt, Caroline Johnson, Patricia Morgan,
Richard Nichols and David Somers

Dear Councillor,

You are hereby summoned to a meeting of the **Planning Committee** of Emersons Green Town Council to be held in **The Council Chamber of Emersons Green Town Council** on **Monday 26th September 2022 commencing at 1030hrs** for the transaction of the business on the **agenda attached**.

For your convenience, I have attached some useful guidance notes should any of your constituents wish to attend the meeting.

Yours faithfully,

Donna Simmons

Donna Simmons
Clerk's Assistant

Emerson's Green Town Council Meetings

Guidance Notes

Recording of Council Meetings

To comply with The Openness of Local Government Bodies Regulations 2014, all of our Council meetings are open to the public and may be recorded.

For clarity, all types of recording, and use of social media, *are* permitted at our Council meetings, which are always open to the public.

However, out of courtesy, and for practical reasons, we request that visitors who wish to record our meetings provide us with as much notice as possible. For example, our Council Chamber has limited space. Nevertheless, we will do our best to accommodate the media requirements of visitors, on a first come first served basis.

Distractions

In all cases, please *do not* cause a distraction, or you may be asked to leave by the Chair. For clarity, the definition of a distraction is entirely at the Chair's discretion.

As a minimum, please avoid using flash photography or any equipment that creates a loud noise, without prior approval.

Public Participation

During the meeting, public participation will take place *only* during item 5. For practical reasons, this will be limited to a maximum of 30 minutes. During this item, the public are welcome to make representations, ask questions, and give evidence, regarding the business on the agenda.

To aid the meeting process, Emerson's Green Town Council request that all members of the press and public email their questions in advance to clerk@emersonsgreen-tc.gov.uk, no later than 1200hrs on the day before the meeting. In this email, the public are asked to confirm whether they will be in physical attendance or require an officer to read out the question on their behalf.

Furthermore, priority of physical attendance at a Council meeting will be given to the press and those who have sent their public questions in advance, particularly if they are willing to read it out themselves. After that, the remaining seats will be allocated on a first come first served basis.

At the Chair's discretion, all individual representations will be limited to no more than 5 minutes. During the meeting, the Chair will call for representations from visitors who have indicated that they wish to speak. Similarly, it is also possible for written representations to be received at this point.

Standing Orders

For your convenience, a copy of our Council's standing orders, and all other policy documents, that govern the conduct of our meetings can be found on our website at:
<https://www.emersonsgreen-tc.gov.uk/town-council/council-policies/>

Emergency evacuation procedure: Leave via the Emergency Exit within the Council Chamber or out of the Main Entrance and convene in the Town Council Parking Spaces within the Car Park

A G E N D A

Members are reminded that this Council has a legal *duty* to consider the following legislation in the exercise of all its functions: The Freedom of Information Act 2000, The Data Protection Act 1998 & The Equality Act 2010. In addition, the Council has a *duty* to comply with the Local Government Transparency Code (2015). Furthermore, in carrying out the Council's functions, this Council *must* consider the impact of all decisions on reducing crime and disorder in the area and have regard to the protection of biodiversity. Finally, a Code of Conduct has been adopted by this Council for members to follow.

PL_2022.55 To welcome members of the public and introduce all Councillors and guest speakers.

The Chair, or a delegated officer, will be asked to describe the emergency procedures and make any necessary safety announcements.

PL_2022.56 Declaration of Interests under the Localism Act 2011.

PL_2022.57 To receive representations from the press and public.

Members of the press and public will be given the opportunity to ask questions of the committee for a maximum of five minutes per person.

PL_2022.58 To approve the minutes of 30th August 2022 meeting.

The Chair will be asked to sign the minutes.

PL_2022.59 To discuss any outstanding items from the previous minutes.

PL_2022.60 Planning Applications.

- a) P22/05070/F – Laaps Newlands Lane Emersons Green (Installation of roof top solar photovoltaics, hydrogen electrolyzers and associated plant to enable a green hydrogen production facility).
- b) P22/05345/TRE – 44 Wadham Grove Emersons Green (Works to 3no Poplar trees T5, T6 and T7) to pollard to 4 metres as previous years as part of ongoing maintenance).
- c) P22/05350/HH – 28 Trident Close Downend (Erection of front porch).
- d) P22/05430/HH – 21 Baynton Meadow Emersons Green (Erection of two storey side extension to from ground floor annexe and additional living accommodation).

PL_2022.61 Planning Decisions for noting.

- a) P22/03752/HH – Green Tree Farm Lyde Green. Adjoining parish application. (Erection of first floor side extension to form annexe ancillary to main dwelling house) – PERMIT (The Town Council did not comment).
- b) P22/03834/F – Site Storeroom Emersons Green Retail Park Emersons Green (Installation of new frontage to facilitate change of use of building from storeroom to community meeting room (Class F.2 as defined by the Town and Country Planning (Use Classes) Order 1987 (as amended)) – PERMIT (The Town Council did not comment).
- c) P22/03875/ADV - 5-7A St Lukes House Emerson Way (Display of 1no. non illuminated fascia sign and 5 no. non illuminated window vinyl signs) – PERMIT (The Town Council did not Object).

- d) P22/04265/HH – 39 Adderly Gate Emersons Green (Erection of a single storey rear extension to form living accommodation) – PERMIT (The Town Council did not Object).

PL_2022.62 Correspondence.

- a) P21/08207/RM – Land adjacent Willowherb Road and Thistle Close Emersons Green (Erection of 1no Restaurant, 1no Public House, 3 no Retail Units at Lyde Green Local Centre with parking and associated works. (Approval of Reserved Matters – appearance, landscaping, layout and scale; to be read in conjunction with Outline Planning Permission PK19/09100RVC, formerly PK04/1965/O) – Notification from South Gloucestershire Council that the application has been referred to the Strategic Sites Delivery Committee.
- b) South Gloucestershire Council – Community Governance Review, proposed area to move from Pucklechurch Parish Council to Emersons Green Town Council. Document circulated to Members prior to meeting.

PL_2022.63 Date of next meeting Monday 10th October 2022 at 10.30am