



**EMERSONS GREEN**  
TOWN COUNCIL

**Minutes of a Meeting of the Finance Committee**  
**28<sup>th</sup> March 2019**

**Present:** Councillors, S Budd, S Hill, C Johnson, R Nichols & P Todd

**Attendees:** Cate Davidson (Clerk)

Members noted the evacuation procedures.

**388 Apologies**

Apologies were received from Councillors J Adams, U Shepherd & B Wiltshire.

**389 Declarations of Interest under the Localism Act 2011**

Cllr Budd declared an interest in the C in the Park grant application as a member of the committee.

**390 To approve Minutes of meeting of 21<sup>st</sup> February 2019**

It was **Resolved** that the minutes are approved and signed as an accurate record of the meeting on 21st February 2019.

**391 Payments**

Members received the schedule of payments which was considered, and it was **Resolved** that the payments are approved.

Members noted that South Gloucestershire Council is behind with grass cutting in this area despite the fact some other areas have had 2 cuts already this year.

It was also noted that the Council spent money advertising the Annual Parish Meeting in The Voice which didn't result in anyone attending therefore is it appropriate to spend money on this in the future?

**392 Bank Statements & Reconciliations**

Members viewed the Banks Statements alongside the Bank Reconciliation to 28<sup>th</sup> February 2019 and it was **Resolved** that they are accurate and approved for signing by the Chairman.

**393 Budget Review – Q4**

Members received the income and expenditure report to date. It was noted that income is at 153.7% of budget and this is due to the New Homes Bonus and Whitbread Funds which were not budgeted for. Expenditure is at 86.7% of budget due to careful control of costs and the office move not costing as much as the original budget.

**394 Insurance**

The Clerk advised members that the morning after the last Full Council meeting the Insurance Broker had contacted her in relation to sickness cover and advised that the Hiscox Policy does include this, though it is noted that it does not cover mental illness and pre-existing conditions.

Considerable discussion was had about Keyman cover and whether the Council really needs this particularly as one of the most common reasons staff are signed off of work is for stress which it wouldn't cover.

The Clerk advised that Came & Company Brokers also includes management of adverse publicity and any fall out from such; again, this is something not provided by Zurich.

After much discussion it was **Resolved** (3 in favour, 1 against, 1 abstention) that the Council takes out the proposed Policy with Hiscox Insurance via Came & Company Brokers.

**Action: Clerk to arrange for new Policy to be implemented**

### **395 Youth Works**

Members received the quarterly report from Youth Works and noted the contents.

Members were surprised that Youth Workers don't feel the Urbie+ is suitable as they feel it is a useful signpost to the work being done.

Members did not approve the proposal within the report in relation to the purchase of a table tennis or a snooker table. It is felt the Community Hall should consider the purchase of these items as they would be available at the hall. Due to the ongoing works in relation to the possible Youth Library it is not the right time to be spending capital on equipment.

### **396 Flagpole**

Members received 3 quotes for the purchase and installation of a flagpole outside of the office. It was **Resolved** that the order is placed with Hampshire Flag Company at a total cost of £1,079.81.

It was **Resolved** that the Clerk submits a Planning Application for the installation of the pole and the cost of this is approved.

**Action: Clerk to submit a Planning Application  
Clerk to arrange flagpole works**

### **397 Grants**

The following grants were considered:

- C in the Park - £400 towards a family fun day organised by 9 churches in the BS16 area. It was **Resolved** that this grant is recommended for approval by Full Council.
- Lyde Green Community Association - £500 towards the Lyde Green Summer Sizzler. It was **Resolved** that this grant is recommended for approval by Full Council.

**Actions: Clerk to take applications to Full Council**

### **398 Items to report**

No items were raised at this time.

### **399 Date of next meeting** – Date of next meeting: 25<sup>th</sup> April 2019, 19.00, EGTC Offices

The Chairman closed the meeting at 20.01